

The Toose, Abbey Manor Park
Yeovil,
Somerset
BA21 3SN
Headteacher: Mrs C Hodgson BA (Hons)



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Preston Primary Academy Trust

28th September 2022.

Parents' Evenings – Monday 17th & Tuesday 18th October 2022

Dear Parent/Guardian,

Our Parent Evening booking system is run online (via our website provider PrimarySite). Initially you will be sent an email inviting you to book a slot of 10 minutes any time between 3.30pm – 6pm on either of the dates above. This email invitation should arrive on Friday 30th September 2022 (after 6pm) and slots will be allocated on a first come first served basis. You will not be required to log in and you will not require a password.

On completion of your appointment booking you will receive an email confirmation with the time and appointment details which you can print off, or just write down the appointments you have made. In order for teachers to prepare, please make your appointments at your earliest convenience.

If you need to change your time slot for any reason, you can do this via your confirmation email and you can also cancel your slot in the same way. The email will come from the email address: notifications@primarysite.net.

If you do not receive an email, please firstly check your junk or spam inbox before contacting us. If you have still not received an email or do not have internet access, please contact the School Office.

If your child has SEN needs, your child's class teacher can discuss this with you.

Yours sincerely,

L Watkinson

Mrs Lindsey Watkinson,
School Office

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